

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES SPECIAL MEETING - 7:00 P.M.
July 31, 2003

Present:

John Hooker, Mayor
David Siegel, Trustee
Don Lopez, Trustee
Pablo Rael, Trustee
Penny Rembe, Trustee

Hank Rosoff, Administrator
David Mathews, Attorney
Annabelle Silvas, Clerk
Cyndie Tidwell, Planner
Allen Leatherwood, Treasurer

1. CALL TO ORDER

The Village of Los Ranchos Governing Body held a Special Meeting on Thursday, July 31, 2003 in the Warren J. Gray Hall. The meeting was called to order at 7:00 p.m.

A. Approval of Agenda

MOTION: Trustee Lopez moved approval of the agenda. Trustee Siegel seconded the motion.

VOTE: The motion carried unanimously.

2. PUBLIC COMMENT PERIOD

None

3. CONSENT AGENDA

None

4. PUBLIC HEARINGS AND APPLICATIONS

None

5. OLD BUSINESS

None

6. NEW BUSINESS

**A. Discussion and Approval of Contract with McDade-Woodcock, Inc
- Signalization of the 4th Street/Los Ranchos Intersection**

Administrator Rosoff stated that the original concept involved using existing poles on 4th Street, but there was not enough clearance to do that. However, McDade Woodcock came in below 15,000, which is below government estimate and therefore recommending approval. All three bids were in the same neighborhood and this is a good project, and would like to award the project. He stated that approximately, 64,000 dollars would be reimbursed by the State of New Mexico. Rosoff further stated that the bid includes re-stripping work, and equipment that will be re-used on the fourth Street Project, if that phase of the project is constructed. The equipment proposed here is an upgrade of the original basic concept.

MOTION: Trustee Lopez moved approval of the contract. Trustee Siegel seconded the motion.

VOTE: The motion carried unanimously.

7. **FINANCIAL BUSINESS**

None

8. **REPORTS**

A. **Mayor's Report**

Mayor Hooker asked in any of the Board members were interested in attending the New Mexico Municipal League Conference in Farmington. He also reported that the Council of Governments would have their annual meeting next Friday.

B. **Administrator's Report**

Administrator Rosoff reported that he had several meetings with Larkin in regarding issues on the Fourth Street Design, and met with the entire team today. The project is moving and staying on schedule. He said Larkin will be making a presentation to the Fourth Street Business Association at their August 19 meeting and will make a presentation to the Board of Trustees at the August 20 meeting. He also stated that he has selected an appraiser to deal with the question of the value of the open space that Mr. Contreras negotiated with the Board, the change in drainage pond for Fourth Street, and the old village hall. The appraisal will also give a methodology on how to evaluate the value of the transfer development right. He said that before the August 20, meeting an RFP will be issued for codification of the ordinances and he will bring to the next meeting a revision of the Alarm Ordinance. He added that over \$1,000 in alarm fines and registration fees have already been received.

C. **Legal Report**

Attorney Mathews reported that on an emergency basis he got an emergency order from Judge Geraldine Rivera to enter and clean the property of Barreras, which totaled \$400, but he does not know how much it will cost for the Montoya property. He said there were many citizens complaints regarding the spotlight at Gemini Fireworks. He received a district court order to cease the use of the spotlight. He has reported that there are a number of violations of the past due alarm fees that have not been paid, and will be filed in municipal court. He also reported that John Aragon has moved to 4th street, and this case will be settled soon. Mr. Aragon will

apply for a special use permit for the new location. He said Mr. Aragon would like the Mayor to come to the station for an hour call in program to answer questions about the Village. He mentioned that there was also a personnel issue in the fire department. He said another issue was that Star Paving did a poor job and had to hire somebody to clean up after them. In regards to the Sanchez vs. Heartlane case he went to court twice this month and this case was heard on Wednesday and the Village did loose, but he has filed an appeal. He also reported that Mr. Contreras has been sued by Mr. Osuna and his case has been assigned to Judge Thompson. He further reported that he has also been preparing for the Municipal Boundary Commission hearing regarding property annexation for next month.

D. Planner's Report

Planner Tidwell reported that she attended the FEMA meeting with regional representative to discuss the scoping of the new mapping of Bernalillo County and the Village requests are in. She said she has signed a document that the Village wanted to be included. She also reported that Horizon Academy is a little behind schedule, but will be fully open on September 15. She said she would be discussing with Rick Saylor an alternate plan for having school before school opens on the new units. She said that the Yvonne Joiner center is scheduled to open August and everyone will be getting invitations for the grand opening. A site development plan will soon be submitted for a new business called Paul Davis Restoration. Code enforcement is being done on all signs that are not in compliance. They have had a good response and the P & Z Commission will be hearing sign applications for the next few months. She also reported that Z-Coil would be installing a neon sign, which is the first sign permitted under the new ordinance. The village has received a \$4,000 tourism grant, which she will put together, the proposals and will work through the main street organization and the Fourth Street Business Association. The village staff, which includes herself, Hank, Keith, Kelly and Jessica with Jessica taking the lead on this have been meeting to develop a booklet on How to Do Business in the Village of Los Ranchos. She also reported that she had a conversation with Mr. Groff of the Groff Lumber Company. The conversation led to finding out that he supplies materials to the fabricator of the highway marker signs, and he has asked if he could work out a bid of materials with a cost estimate. He also stated that there are six different designs, which she was not aware.

E. Fire Dept. Report

Administrator Rosoff reported that the Board had received a copy of an anonymous letter and the Chief has responded to that and handled it very well.

F. Engineer Report

None

9. TRUSTEES INFORMAL DISCUSSION

None

10. ADJOURNMENT

MOTION: Trustee Lopez moved to adjourn the meeting at 10:47. Trustee Rael seconded the motion.

VOTE: The motion carried unanimously.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this _____ day of _____ 2003.

ATTEST:

Annabelle Silvas, CMC
Village Clerk